

STATE INSTITUTE OF PHYSICAL EDUCATION FOR WOMEN

HASTINGS HOUSE, 20B JUDGES COURT ROAD, ALIPORE, KOLKATA-27

E-mail: principal@sipew.org

Website: www.sipew.org

Phone and Fax: 033-24796824

This is general information to all concerned that Intramural Athletics Project Meet for the session 2022-23 will be held at the college campus on 17-01-2022. Following committees are formed in association with the event.

Organising Committee

President: Dr. Pintu Sil

Organising Secretary: Dr. Rajarshi Kar

Treasurer: Dr Pallob Kumar Mondal

Student Members: Bina Mistry, Tumpa Mahato, Shikha Dey, Dipanwita Naskar

Duties & Responsibilities: Every part or aspect will be administered/ managed by this committee.

Ceremony Committee:

Faculty & Staff members: Dr. L.N. Kaibarta, Dr. Pallob Kumar Mondal

Student Members: Chuni Rajak, Sayani Pal, Rajasree Das, Anamika Singh, Baisakhi Barman

Technical Committee:

Faculty & Staff members: Dr. Rajarshi Kar, Sri Kaushik Banerjee

Student Members: Rimita Das, Anima Dey, Sumana Makur, Pushpamala Roy, Tumpa Mahato, Krishna Kundu, Pinku Sinha Mahapatra, Rakhi roy

Reception Committee:

Faculty & Staff members: Dr. Uma Dutta, Sri Somnath Das, Smt Jyoti Bhattacharya

Student Members: Jyoti Kant Mayur, Tanushree Samanta, Anusha Naushin, Laxmi Biswas, Samima A. Banu, Riya Mondal, Arpita Pramanik

Prize Distribution Committee

Faculty & Staff members: Dr. Subhra Basak, Smt Tanusree Sarkar

Student Members: Sayani Pal, Samima Sultana, Susmita Nath, Santoshi Halder

Refreshment Committee:

Faculty & Staff members: Dr. Putul Mondal, Dr. Karuna Sana, Sri Suraj Prasad Shah

Student Members: Mamoni Murmu, Anowara Begam, Susmita Biswas, Aparna Sarkar

Ground Preparation and Decoration Committee:

Faculty & Staff members: Dr. Pallob Mondal, Sri Kaushik Maity, Sri Rajesh Shaw, Sri Ajit Rangwa

Student Members: Nandita Barman, Bina Mistry, Suravi Sen, Pakhi Roy, Sutopa Pal, Pratikhsha Das, Anusha Noushin, Sampurna Sarkar

First Aid and Medical Committee:

Faculty & Staff members: Dr. Karuna Sana, Samarpan Dey, Monika Biswas

Student Members: Jayashree Naskar, Lakshmi Biswas, Priti Sarkar, Supti Basu,

R. Kar
Intramural In charge
S.I.P.E.W, Hastings House

P Sil
Officer-In-Charge
S.I.P.E.W, Hastings House

Date: 12.01.2023

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Duties & Responsibilities of Different Committees

Organising Committee: Every part or aspect will be administered/ managed by this committee.

Ceremony Committee: Organize the Opening Ceremony with March past, Closing ceremony, prepare the students for the Opening and Closing Ceremony- arrange practice sessions prior to the event.

Technical Committee: To manage all the technical aspects of the Athletic meet – Allotment of duties to Officials, Officiating, conduction and presentation of events, calculation of points, arrangement of equipments etc.

Reception Committee: Invite guests, Welcome guests, Collect results from Officials and submit to announcers/ Intramural committee, Anchoring, Announcing, P.A system management.

Prize Distribution Committee: Keeping Record of results, Prize and certificates distribution, arrange and present prizes for winners.

Refreshment Committee: Provide refreshments and drinks to guests, Officials, competitors.

Ground Preparation and Decoration Committee: Marking of Track & field events and marching area, decorate the ground and surroundings.

First Aid and Medical Committee: Make the arrangement ready for first aid and medical assistance on and off the field for competitors, spectators and others.